



Bedminster Township Supervisors

MUNICIPAL BUILDING ☒
432 Elephant Road
Perkasie, PA 18944
(215) 249-3320 / Fax (215) 249-8270

PUBLIC WORKS ☐
9 Creek Road
Ottsville, PA 18942
(215) 795-2669

www.bedminsterpa.com

LAND PRESERVATION ADVISORY COMMITTEE Application / Information Form

INSTRUCTIONS:

1. Provide as much information as possible (please print clearly).
2. If you own more than one tax parcel that you want to preserve, please include information for all parcels on this application.
3. Description of the land should include the following: whether it is currently being farmed and, if so, which crops are being grown and/or livestock being raised (also if rented to other farmers, please identify them); woodlands; streams; steep slopes; etc.
4. Return completed form to:

Bedminster Township Land Preservation Advisory Committee
c/o Bedminster Township
432 Elephant Road
Perkasie, PA 18944

Landowner Information

Name: _____

Address: _____

Daytime Phone: _____ Evening Phone: _____

Cell Phone: _____ Email: _____

Best time(s) for us to contact you: _____

Property (land) Information

Location: _____

*Tax Parcel Nos. _____

Total Acreage: _____

Brief Description: _____

Reason(s) that this land should be preserved: _____

BEDMINSTER TOWNSHIP LAND PRESERVATION ADVISORY COMMITTEE

Outline of Preservation Program

1. The Land Preservation Advisory Committee (LPAC) sends a letter to the landowner with *Information Form* enclosed.
2. After receipt of the completed *Information Form* from the landowner, the LPAC reviews this information and appoints a representative from the Committee to be the "contact person" with the landowner.
3. The LPAC contact person will meet with the landowner and complete a *Property / Landowner Checklist*.
4. The property checklist will then be reviewed by the Committee and the property will be rated and placed on the *Landowner Prioritization List*.
5. Based on the prioritization list, a recommendation is then made to the Board of Supervisors.
6. The Board of Supervisors reviews the recommendation and determines the terms of offer for purchase of a conservation easement.
7. The LPAC member and the Township Manager will present the Township's offer to the landowner. The offer will be verbal and non-binding on either the Township or the landowner unless it is reduced to a written agreement signed by the landowner and the Board of Supervisors.
8. The landowner will verbally indicate acceptance or rejection of the offer to the Township.
9. If accepted, the Township Solicitor prepares the draft Agreement of Sale and Conservation Easement.
10. The Board of Supervisors makes public announcement of intent to purchase the conservation easement.
11. The landowner will review the terms of the Agreement of Sale and draft Conservation Easement.
12. After the Agreement of Sale is signed by the landowner and Township, the Township orders the preparation of an appraisal, survey and baseline documentation (at the Township's expense).
13. The Solicitor orders a title search and insurance.
14. The final conservation easement is the same as the conservation easement attached to the Agreement of Sale. When the appraisal, survey and baseline documents are completed, the blanks in the conservation easement are filled in. The Board of Supervisors signs it and adopts a Resolution approving the purchase of the conservation easement.
15. The Township Solicitor prepares the remainder of the closing documents and schedules the closing at the landowner's convenience.
16. The closing occurs at which the landowner signs the conservation easement and other closing documents.
17. The Township Solicitor records all documents with the County Recorder of Deeds.